

**The City of Balcones Heights  
Special City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201**

**MINUTES**

**DATE: August 10, 2015**

**TIME: 10:20 a.m.**

Members Present:     Suzanne de Leon (Mayor)                     Jack Burton (Mayor Pro Tem)  
                              Lamar Gillian                                     Charles White  
                              Linda Pohl

Members Absent:     Madeline Slay

Sign in Sheet:       None

**CALL TO ORDER AND RECORDING OF QUORUM:**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Pohl gave the invocation and led pledges.

**WORKSHOP:**

1. Budget presentation and workshop on the proposed budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

The following is the presentation given by City Administrator David Harris and Finance Director Floyd Messick.

**FY 2015-16 Proposed Budget**

- Budget Priorities
- Budget Highlights
- Budget Highlights – Structure
- Proposed Budget
  - Fee Schedule
    - Permits, Storm water, Sewer
  - Renovations to Justice Center
  - Gateway Entry Project Design
  - Street Infrastructure Contribution
  - Street Survey
  - Information Technology Administrator
  - Reclassifications
- Total Budget
- All Funds = Revenues
- All Funds – Expenses

- Fund Balance/Retained Earnings
- General Fund
  - General Fund Revenues
  - General Fund Expenses
- Sales Tax
  - Historic Sales Tax
- Departments
  - Fire Department
  - Police Department
  - Administration
  - Non Departmental
  - Communications
  - Court
  - Community Development
  - Community Initiatives
  - Public Works
  - Council
- Traffic Safety Fund
  - Red Light Camera Revenue
  - RLC Administration
- BHCCD – Crime Control
- Community Initiatives
- Streets
- Court Security & Technology
- Sewer Maintenance
- Storm water Utility
- Child Safety
- Impound
- Auction
- Federal Forfeiture
- State Forfeiture
- Park
- PEG
- Economic Development
- CDBG
- Capital
- Debt Service

## **Property Values**

- Effective Tax Rate
- Proposed Tax Rate
  - Change to Revenues
  - Average Tax Bill
  - Historic Tax Rate
  - 2015 Property Tax Rates
  - Proposed M&O \$0.5099
  - Proposed I&S \$0.0294
- Proposed Budget – Capital

- Capital replacement – 2 Replacement Patrol Tahoe's with Equipment
- Gateway Entry Design \$50,000 – Hot Fund
- Street Infrastructure - \$100,000 General Fund to Street Fund
- Street Survey \$10,000
- Justice Center Renovations
- Proposed Budget – Personnel
  - Information Technology
  - Reclassifications
- Proposed Budget – Fee Schedule
  - Storm water Utility Fee
  - Sewer Fee
  - Adds Water & Wastewater Impact Fees
  - Restates, Adds, or Modifies other Fees
  - Synchronizes Annual Fees to Calendar Year
  - Goal: Establish New Fees
- Budget Calendar FY 2015-16

### **Q & A Period**

#### **Directives:**

- To review budget and bring any questions back to the next meeting.
- Goals for the city

#### **ADJOURNMENT:**

Meeting adjourned at 12:14 p.m.

Submitted by:

Delia Flores, TRMC  
City Secretary

Minutes were approved by City Council on September 21, 2015.